



SELF-REVIEW tool

of meeting the Standards for Registration and Review of Registration of schools in South Australia

About the Self-Review tool

This Self-Review tool may be used by registered schools in South Australia who wish to complete a voluntary review of registration of meeting the Standards for Registration and Review of Registration in South Australia.

A self-review enables a school to check that all Standards are being met. It may include identifying areas for improvement, updating policies and procedures or collating existing documents under each criterion in the Standards.

You are not required to inform the ESB that you have conducted a Self-Review.

Relevant supporting documents

- [*The Standards for Registration and Review of Registration of Schools in South Australia \(The Standards\)*](#)
- [*The Evidence Guide to Review of Registration in South Australia*](#)

Assistance

For assistance please contact the ESB by email at ESB.Schools@sa.gov.au or telephone 08 8226 0077.

For school internal use only

This tool and evidentiary documentation are for a school's **internal use only** and are not required to be submitted the Education Standards Board.

Self-Review of the Standards for registration and review of registration

Standard 1 School Governance

The school is accountable for its safe, legal and financially viable operation and has corporate governance arrangements in place to lead this.

Criterion 1.1	The school is established as a body corporate or body politic and its principal purpose is the provision of school education	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 1.2	The school is established by individuals who are fit and proper persons.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 1.3	The school is financially viable.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 1.4	The school (or schools that form part of a system) is governed by a body which collectively has the knowledge, skills and experience to effectively govern the school and	Meets <input type="checkbox"/>
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	which is responsible for: <i>(Refer to the Standards for a complete list of responsibilities)</i>	
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 1.5	The school has academic governance arrangements to ensure accountability for the satisfactory quality of the nature and content of the education instruction provided.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 1.6	The school systemically monitors and informs the school community of its academic and attendance performance in accordance with Commonwealth and South Australian laws.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Standard 2 Student Learning and Assessment

The school has curricula, teaching and performance policies and practices and staffing in place to effectively deliver education services for each stage of schooling and monitors its educational achievements.

Criterion 2.1	The school's education philosophy guides its teaching and learning.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 2.2	The school has curricula for each relevant stage of schooling that meets South Australian and Commonwealth governments' requirements.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 2.3	The school has a documented teaching program that details the scope, content and sequence of learning and assessment for each of its curricula.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 2.4	The school has sufficient learning and assessment resources to support the delivery of each teaching program.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 2.5	The school uses learning and assessment methodologies appropriate for the support of the learning needs of its student cohorts in achieving the curriculum outcomes.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 2.6	The school regularly monitors, reviews and records individual student performance and informs students and their parents about the student's performance throughout each enrolment year.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 2.7	The school regularly reviews its curriculum, teaching program and learning and assessment approaches for each stage of learning to improve student performance outcomes, using external and internal performance data.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 2.8	The school employs registered teaching staff to achieve its curriculum outcomes and the school supports their performance through the provision of professional development.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 2.9	The school has appropriate non-teaching staff, contractors and volunteers to support the achievement of its educational outcomes and the school supports their performance through the provision of professional development as appropriate.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

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Criterion 2.10	The school ensures that its teaching and non-teaching staff, contractors, volunteers and visitors are regularly informed of their obligations for child protection and mandatory reporting.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 2.11	The school has a built environment, infrastructure, grounds and facilities for teaching and learning and student safety, health and well-being at each of its sites that: <ul style="list-style-type: none"> are suitable for the stages of schooling it offers and for the student cohorts and age levels enrolled support the delivery of quality education and achievement of its curriculum outcomes are well maintained, and comply with Commonwealth, State and Local governments laws that apply to its built environment, infrastructure, grounds and facilities. 	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Standard 3: Student Safety, Health and Welfare

The school provides a safe, healthy and supportive learning environment that protects the well-being of students.

Criterion 3.1	The school complies with Commonwealth and South Australian laws and policies that apply to the safety, health and welfare of its students and any relevant child protection laws and policies for employment of all staff and management of contractors, volunteers and visitors.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		

Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 3.2	The school implements policies and procedures for the safety of students at school sites, off-school locations and external providers where school related activities occur and includes management of emergencies, incidents and risks.	Meets <input type="checkbox"/>
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List documents that demonstrate this Standard is being met
Insert new row if required

Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 3.3	The school implements policies and procedures for the health of students and includes management of the risks to health, students who are ill or hurt, and students with medical conditions.	Meets <input type="checkbox"/>
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List documents that demonstrate this Standard is being met
Insert new row if required

Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 3.4	The school implements policies and procedures for student welfare that covers pastoral care, early intervention, child protection including mandatory reporting, and behaviour management including associated safety and wellbeing management.	Meets <input type="checkbox"/>
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List documents that demonstrate this Standard is being met
Insert new row if required

Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 3.5	The school maintains an up-to-date register of enrolments that records for each student enrolled, the student's name, date of birth, place of residence, parent or guardian's contact details, start of enrolment and when appropriate end of enrolment.	Meets <input type="checkbox"/>
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List documents that demonstrate this Standard is being met
Insert new row if required

Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 3.6	The school maintains an up-to-date register of attendance which records the attendance for each student enrolled.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 3.7	The school monitors the attendance of each student at school and at classes and has in place processes to minimise non-attendance and to keep parents or guardians and the education authority informed as required by legislation.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 3.8	The school communicates with parents and guardians about issues concerning the safety, health and welfare of students.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)

Criterion 3.9	The school has in place, and implements, policies and procedures for managing complaints and grievances from students, parents, caregivers and the community.	Meets <input type="checkbox"/>
List documents that demonstrate this Standard is being met <i>Insert new row if required</i>		
Name of document and page number if applicable	Type of document (eg procedure, policy, brochure, handbook)	Source of document (website, internal drive)