



# Transferring provider declaration

## Part A: Service details

1. Service approval number:

2. Service legal entity name:

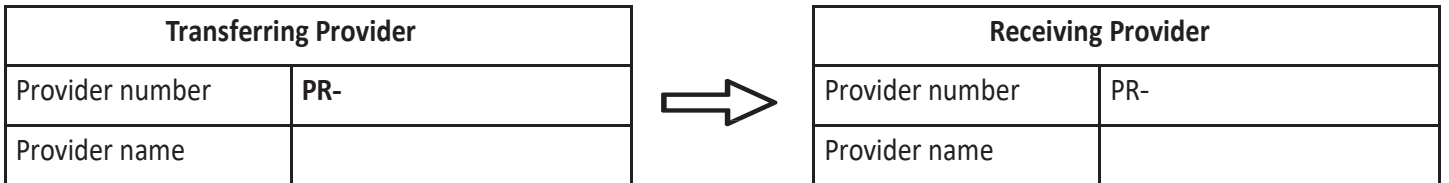
3. Service trading name:

4. Please specify the date on which the transfer is intended to take effect: (DD/MM/YYYY)

► **Note:** The regulatory authority must be notified at least 42 days before the transfer, unless there are exceptional circumstances, and the regulatory authority has agreed to a shorter timeframe.

## Part B: Transferring and receiving approved provider details

5.



## Part C: Contact details of transferring provider for application

6. Name and contact details for the transferring provider for this application:

### Details

► **Note:** This is the person the regulatory authority will contact with any questions about this form.

Title:  First name:

Last name:  Mobile number:

Phone number:

Email:





I, \_\_\_\_\_ [insert full name of person signing the declaration],  
of \_\_\_\_\_ [insert address],  
am \_\_\_\_\_ [insert position/title of applicant, e.g proprietor, director, etc.]

and I am

the approved provider of the service, or

a person authorised to sign on the approved provider’s behalf

► **Note:** please tick one box only

I declare that:

1. The information provided in this form (including any attachments) is true, complete and correct
2. I have read, understood and agree to the conditions and the associated material contained in this form
3. I understand that the Regulatory Authority has the right (but are not obliged) to act in reliance upon the contents of this form, including its attachments
4. I have read and understood a provider’s legal obligations under the Education and Care Services National Law
5. The Regulatory Authority is authorised to verify any information provided in this form
6. Some of the information provided in this form may be disclosed to the Commonwealth for the purposes of the Family Assistance Law and may be disclosed to other persons/authorities where authorised by the Education and Care Services National Law or other legislation, and
7. I am aware that under the Education and Care Services National Law penalties apply if false or misleading information is provided.

Signature of the person making the declaration: \_\_\_\_\_

Signed at: \_\_\_\_\_ [address] on \_\_\_\_\_ [date]

Who may sign?

- Individuals: the individual applicant/notifier
- Company: two directors of the company, or a director and company secretary, or if a sole proprietor, the sole director
- Incorporated association: the public officer and one other member of the management committee
- Cooperative: two directors of the cooperative, or a direct and one other officer of the cooperative
- Partnership: a managing partner who is authorised to sign on behalf of the partnership
- Corporation: signed in accordance with the rules of the corporation
- Government school council: signed in accordance with the rules of the council.

