



APPLICATION

Student exchange transfer to interstate

About this form

This form is to be used by Student Exchange Organisations to apply for the transfer of an overseas exchange student to a new school and host family in another **state** or territory. Student Exchange Organisations are to contact the Education Standards Board before completing and submitting this form.

An agreement to receive the student must be in place with the proposed new school and host family before completing this form. All sections of this form must be completed.

Program changes must not be made until approval is granted by the Education Standards Board.

Approval of application

On approval, your application will be forwarded to the receiving host state / territory authority.

Submission

This form is to be emailed to esb.seo@sa.gov.au

Fees

There are no fees associated with this application.

Registered student exchange organisation (SEO)

To be completed by the organisation coordinating the exchange program.

1.1	Name of SEO	
1.2	Authorised officer first name	
1.3	Authorised officer family name	
1.4	Authorised officer email	
1.5	Authorised officer mobile	Date

Student details

2.1	First name	
2.2	Family name	
2.3	Country of origin	

Transferring from

3.1	State/Territory	AASES No.
3.2	School name	

Welfare and accommodation

#1 Host Family Parent/Guardian

3.3	First name	
3.4	Family name	
3.5	Host family address	

#2 Host Family Parent/Guardian (if applicable)

3.6	First name	
3.7	Family name	
3.8	Host family address	

Transferring to

4.1	State/Territory	
4.2	School name	

Welfare and accommodation

#1 Host Family Parent/Guardian

4.3	First name	
4.4	Family name	
4.5	Host family address	

#2 Host Family Parent/Guardian (if applicable)		
4.6	First name	
4.7	Family name	
4.8	Host family address	

Reasons for transfer

4.9	

Proposed dates of transfer

5.1	Proposed date of cessation (from current school)	
5.2	Proposed date of enrolment (at new school)	
5.3	Proposed date of cessation (from new school)	

Acknowledgement

6.1	Authorised officer signature		Date	
6.2	Student's parent/guardian signature		Date	
6.3	Student's parent/guardian email			